



ARIZONA LOCAL GOVERNMENT EMPLOYEE BENEFIT TRUST
Minutes of Telephonic Board of Trustees Special Meeting

FINAL
Wednesday, December 20, 2023
1:00 p.m.

The following Trustees were present telephonically and a quorum was met:

Megan Spielman, Vice-Chairperson	La Paz County
James Menlove, Treasurer	Gila County
Dustin Welker	Graham County

The following Alternate Trustees were present telephonically:

Rick Husk	Gila County
Cindy Norris-Blake	Graham County
Austin Adams	Greenlee County
Juliana Demers	La Paz County
Mauricio Chavez	Santa Cruz County

The following Vendors were present telephonically:

Mike Hensley	Jones, Skelton, & Hochuli, P.L.C.
John Hatz	Gallagher
Tori Hudson	Gallagher
Amanda Weaver	Gallagher
Audra Ruffner	Gallagher

The following Guests were present telephonically:

Erik Masingill	Arizona Counties Insurance Pool
Penny Adams	County Supervisors Association
Thaylia Nez	Greenlee County

1. Call to Order

The meeting was called to order by Megan Spielman; Vice-Chairperson at 1:03 p.m.

2. Roll Call

Roll Call was taken by Amanda Weaver.

3. Discussion, Consideration of and Possible Action Regarding Approval of the December 05, 2023 Trust Meeting Minutes and Executive Session Minutes

Megan Spielman requested a motion to approve the minutes and asked if there were any changes.

James Menlove made a motion to approve the minutes adding additional language to the benefit Exception agenda item #3, after the motion and second Dustin made a request to have a discussion regarding Ozempic for pre-diabetics at the renewal conference in February. Austin Adams seconded the motion.

The motion was approved 6-0.

3. Discussion, Consideration of and Possible Action Regarding Approval of Request For Proposal (RFP) AZLGEBT Committee's Recommendation for Enrollment Portal Services and Award of Contract

John Hatz provided an overview of what took place during the RFP Enrollment Portal process. Buck Consultants assisted in putting together the Request For Proposal and Gallagher reviewed questions and documents prior to be sent to the appropriate vendors. Once Buck received the responses the finalists were narrowed by the RFP Committee and Gallagher to narrow down who seemed to be the best fit. Finalist Presentations were scheduled and evaluated for the three chosen vendors; BusinessSolver, Emphyrean, and PlanSource. These finalist presentations focused on technology, customer service and support, ability to work with multi-employer Trusts and best and final pricing. After evaluating and deliberating the strengths / weaknesses of each vendor, the RFP Committee is in majority favor of recommending moving forward with PlanSource.

Trustees asked questions of Gallagher based on the RFP Committees recommendation.

James Menlove made a motion to award the contract with PlanSource. Stephanie McCarthy seconded. The motions were withdrawn as the full motion was not stated.

James Menlove made a motion to approve the award the Benefit Enrollment Portal Services business to PlanSource for a one-year term effective April 01, 2024, with a maximum of two additional one-year renewals subject to successful negotiation of an agreement for these services and approval of the contract by Trust Legal Counsel and to further move to authorize the Chairperson to sign the agreement on behalf of the Trust. Stephanie McCarthy seconded the motion.

The motion was approved 6-0.

5. Next Meeting Date – AZLGEBT Annual Conference – Wednesday, February 14, 2024 – Friday, February 16, 2024

6. Call to the Public

There was no response to the Call to the Public.

7. Adjournment

Megan Spielman adjourned the meeting at 1:30 p.m.

Respectfully Submitted,

Amanda Weaver, Gallagher
AZLGEBT Recording Secretary